

REOI - Individual Consultants

REQUEST FOR EXPRESSIONS OF INTEREST

ESWATINI

SMALLHOLDER AGRICULTURAL PRODUCTIVITY ENHANCEMENT PROJECT (SAPEMP)

Assignment title: Designing and Development of the SAPEMP's GALS Social Mentoring Manual and training of 50 people (PMU staff, Implementing partners, GALS Champions)

Reference no. EWADE / 0782

The *Eswatini Government* has received financing from the International Fund for Agricultural Development ("the Fund" or "IFAD") towards the cost of *SAPEMP Project*, and intends to apply part of the proceeds for the recruitment of consulting services, for which this REOI is issued.

The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with the SAPEMP Project.

The consulting services ("the services") include ***Designing and Development of the SAPEMP's GALS Social Mentoring Manual and training of 50 people (PMU staff, Implementing partners, GALS Champions)***

The attention of interested consultants is drawn to IFAD's Anti-Money Laundering and Countering the Financing of Terrorism Policy¹ and the Revised IFAD Policy on Preventing Fraud and Corruption its Activities and Operations². The latter sets forth IFAD's provisions on prohibited practices. IFAD further strives to ensure a safe working environment free of harassment, including sexual harassment, and free of sexual exploitation and abuse (SEA) in its activities and operations as detailed in its IFAD Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse.³ By entering in this document, you certify to have read, understood, and agreed to be bound by the Privacy Policy of IFAD.⁴

Interested consultants shall not have any actual, potential or reasonably perceived conflict of interest. Consultants with an actual, potential or reasonably perceived conflict of interest shall be disqualified unless otherwise explicitly approved by the Fund. Consultants are considered to have a conflict of

¹ The policy is accessible at <https://www.ifad.org/en/document-detail/asset/41942012>.

² The policy is accessible at www.ifad.org/anticorruption_policy.

³ The policy is accessible at <https://www.ifad.org/en/document-detail/asset/40738506>.

⁴ The policy is accessible at <https://www.ifad.org/en/privacy>.

interest if they a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, or b) have a business or family relationship with a member of the client's board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of (i) the preparation of the REOI, (ii) the selection process for this procurement, or (iii) execution of the contract. Consultants have an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.

The following conflict of interest rules shall apply with respect to recruitment of government/client staff within the consultant's proposed team:

- (a) No member of the client's board of directors or current employees of the client (whether part time, or full time, paid or unpaid, in leave status, etc.) shall be proposed or work as, or on behalf of, any consultant.
- (b) Except as provided in sub-clause 8.6(d), no current employees of the government shall work as consultants or as personnel under their own ministries, departments or agencies.
- (c) Recruiting former client or government employees to perform services for their former ministries, departments or agencies is acceptable provided no conflict of interest exists.
- (d) If a consultant proposes any government employee as personnel in their technical proposal, such personnel must have written certification from the government confirming that: (i) they will be on leave without pay from the time of their official proposal submission and will remain on leave without pay until the end of their assignment with the consultant and they are allowed to work full-time outside of their previous official position; or (ii) they will resign or retire from government employment on or prior to the contract award date. Under no circumstances shall any individuals described in (i) and (ii) be responsible for approving the implementation of this contract. Such certification shall be provided to the client by the consultant as part of its technical proposal.
- (e) In the case where a consultant seeks to engage the services of any person falling under ITC sub-clauses 8.6(a) – 8.6(d), who may have left the client within a period of less than twelve (12) months of the date of this RFP, it must obtain a written "no-objection" from the client for the inclusion of such a person, prior to the consultant's submission of its proposal.

The ESWATINI WATER AND AGRICULTURAL DEVELOPMENT ENTERPRISE now invites eligible Individual consultants ("consultants") to indicate their interest in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services in the form of a curriculum vitae (CV). A consultant will be selected in accordance with the individual consultant selection (ICS) method set out in IFAD's Project Procurement Handbook that can be accessed via the IFAD website at www.ifad.org/project-procurement. Interviews *will not* be conducted as part of the selection process.

Interested consultants can obtain the full Expression of Interest document at this link or by scanning this QR code;



<https://forms.office.com/r/NfFkdZXYL>

The shortlisting criteria:

The assignment will require the engagement of an experienced consultant with a solid understanding of gender issues and social risks. Specific skills and competencies required being:

- i) University degree in sociology, anthropology, development studies or other relevant field;
- ii) At least 10 years of experience in development programmes; of which at least three including the use of GALs and other participatory methodologies;
- iii) Knowledge of HIV, nutrition, and social inclusion;
- iv) Previous experience in Southern Africa is required; previous experience in specifically in the Kingdom of Eswatini highly desirable;
- v) Excellent written and oral communication skills;
- vi) Track record in managing consultant teams effectively;
- vii) Proven training and team management experience;
- viii) Results focused with the ability to produce high quality materials
- ix) Ability to coordinate and manage subcontracted subject matter specialists

Any request for clarification on this REOI should be sent via e-mail to the address below no later than **16h00, 16th July 2026 GMT+2**. The client will provide responses to all clarification requests by **16h00, 17th July 2025 GMT+2**.

Expressions of interest in the form of curriculum vitae (CV) must be delivered in a written form to the address below by e-mail no later than 10h00, **24th July 2025 GMT+2**.

The Tender Board
Attn: *The Tender Board Chairperson*
EWADE, MR8
Siphofaneni, Eswatini
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E-mail: *tenders@ewade.co.sz*